

SEVEN LAKES WATER ASSOCIATION, INC.
Board Meeting Minutes–January 18, 2022

The meeting was called to order by Kim Gudgel, President at 6:33 PM.

IN ATTENDANCE:

Board Members: Vice President Craig Thompson, Director Ron Crow, Director Greg Jensen
Employees: Free Soren, Eric Hentila, Brandi Bodger

ABSENT:

Paul Lucas, Manager

GUESTS:

Ron Erue, Adam and Channa Bursell, Theresa Regimbal

MINUTES:

The minutes for November 16th, 2021, were approved unanimously, motion by Craig, seconded by Greg.

TREASURERS REPORT:

Brandi read through the Profit & Loss Report for December 2021. She explained that wages being up this month were the result of it being a three-pay schedule month to conclude the year. High system supply and computer hardware and software costs were attributed to acquisitions and annual licensing fees. All exceptions will be revised upon completion of the 2020-2021 audit and completion of fiscal journal entries. We are still not charging late/delinquent fees.

MANAGERS REPORT:

Eric updated members on the development of our COVID protocols and noted that all employees have completed the Coronavirus power point training provided by L & I. The new truck, authorized for purchase at the meeting, will be available for pick up this week; we will surplus the 2011 Chevrolet. Generators are still being built; Renfro will keep us updated.

Free reported that there are 413 radio read meters installed; and we continue to install the remainder of the initial 800.

WEBSITE COMMITTEE:

The contract for website development has been signed and submitted with a potential start date early next week.

POLICIES/PROCEDURES COMMITTEE:

The Policy & Procedures manual is still being reviewed with additional updates daily. Kim reiterated his two-month deadline for completion of policies review and approval by the Board.

FINANCE COMMITTEE:

No report

OLD BUSINESS

L & I has provided a template to help us update our Safety Manual.

On a motion brought forth by Craig and seconded by Ron, the board approved meeting via ZOOM, when directors are unable to attend in person. Kim suggested acquiring a large monitor and laptop for that type meeting.

NEW BUSINESS:

Estimates for alarm locks for office and all well sites.

A-1 Mobile quote: \$ 9,511.32

Waiting on quote from Bigfoot

Exploring ways to better communicate with our members:

- Board minutes being more informational. It was suggested perhaps recording meetings for transcript.
- Reader board with scheduled meetings, changes etc.
- Meter Installation schedule.
- User friendly website up and running with contacts, Association documents, pertinent information regarding schedule changes etc.
- Board position availability

Meeting adjourned at 7:45 pm